

# ODL Annual Report - Fiscal Year: 2009

Finalized  Approved

Library: LUTHER LIBRARY

## Library Data and Demographics

Section Finalized

Estimated Data?

Name:	<input type="text" value="LUTHER LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="Same as Mailing"/>		
Street Address:	<input type="text" value="310 NE 3rd"/>		
City:	<input type="text" value="LUTHER"/>	Zip:	<input type="text" value="73054-9999"/> <input type="text" value="73054-9999"/> (Street) (Mail)
Phone:	<input type="text" value="405-277-9967"/>	Fax:	<input type="text" value="405-277-9238"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="luther@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="1,972"/>	<input type="text" value="943"/>	<input type="text" value="2,915"/>
County:	<input type="text" value="525,784"/>	<input type="text" value="180,833"/>	<input type="text" value="706,617"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge?	<input type="text" value="YES"/>
		If NO, Describe:	<input type="text"/>

Director/Librarian:

Person Completing:

Number Of Branches:  BookMobiles:  Other Outlets:

Note:

Total Staff FTE  MLS FTE  Librarian FTE:  Other FTE:

## Library Data and Demographics(2)

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Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

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U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

**Holdings** Section FinalizedEstimated Data?  NO

<b>Printed Materials</b>	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	5,305	5,278	2,014	1,900
Juvenile:	2,716	2,702	557	458
<b>Total Bound:</b>	<b>8,021</b>	<b>7,980</b>	<b>2,571</b>	<b>2,358</b>
<b>Unbound</b>				
Current Serial Subscriptions (Non Electronic)	4.00	4.00	0.00	0.00
<b>Total Printed Materials:</b>	<b>8,025.00</b>	<b>7,984</b>	<b>2,571</b>	<b>2,358</b>
<b>Electronic Materials</b>				
	Physical Units	Titles	Added	Discarded
Audio Materials:	672.00	672.00	165.00	116.00
Video Materials:	240.00	240.00	83.00	37.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	7.00	0.00
<b>Total Electronic Materials:</b>	<b>67.00</b>	<b>67</b>	<b>7</b>	<b>0</b>

## Database Detail:

- Paid by your Library	44
- by other coop	0
- by State Library	23

## Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank,

## Library Hours

Section Finalized

	Main/HQ		
Hours open per week:	46.00	Total Annual Hours:	2,392.00
Hours after 5pm M-F:	4.00		
Hours Sat, Sun:	7.00		
Days Closed for Holidays:	10.00		

### Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:30am	12:30pm	1:00pm	6:00pm		
Tues:	9:30am	12:30pm	1:00pm	6:00pm		
Wed:	9:30am	12:30pm	1:00pm	6:00pm		
Thurs:	9:30am	12:30pm	1:00pm	6:00pm		
Fri:	9:30am	12:30pm	1:00pm	5:00pm		
Sat:	9:30am	12:30pm	1:00pm	5:00pm		

**Total Regular Hours Per Week 46.00**

### Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

**Total Summer Hours Per Week 0.00**

## Reference/Circulation

Section Finalized Estimated Data?  NO

### Annual Circulation Transactions

Adult	Juvenile:	<b>Total:</b>
<input type="text" value="43,826"/>	<input type="text" value="13,565"/>	<input type="text" value="57,391"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

## Borrowers

Section Finalized Estimated Data?  NO

### Number Of Registered Borrowers

Adult:	Juvenile:	<b>Total:</b>
<input type="text" value="672"/>	<input type="text" value="825"/>	<input type="text" value="1,497"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

## Programs/InterLibrary

Section Finalized      Estimated Data?  NO

<b>Programs</b>	<b>Number</b>	<b>Attendance</b>
Summer 6/08 - 8/08      Note: Last Years Program	1	200
Other programs for children 7/08 - 6/09	13	933
Programs given for adults 7/08 - 6/09	28	611
Summer Teens 6/08 - 8/08      Note: Last Years Program	1	67
Programs given for teens 7/08 - 6/09	4	45
<b>Total Programs:</b>	<b>47</b>	<b>1856</b>
Program Attendance Per Capita:		0.64

## Continuing Education/Internet Use

Section Finalized Estimated Data?  NO

### Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="7"/>

### Electronic Service and Internet Use

Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?  
Public  Staff:  Shared  Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?
- Which Software?
- Hosted Where?

## Salaries and Benefits

Section Finalized Estimated Data?

### Salaries

Beginning Librarian's Annual Salary:	\$37,253
Director's Current Annual Salary:	\$27,503
Director's Hours Per Week:	30
Hourly Wage:	\$0.00
Salary @ On \$6.5 per hour:	\$10,140

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	\$0	Department Head	\$0
Information Technology Director:	\$0	Selector:	\$0

### Board/Staff Data

Section Finalized

#### Months The Board Meets

- Jan
  Feb
  Mar
  Apr
  May
  Jun  
 Jul
  Aug
  Sep
  Oct
  Nov
  Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	4

## Equipment

Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Automated Public Access Catalog?

Staff:

Number of OPACs only:

Shared:

## Policies and Catalog

Section Finalized

### Policies

Friends of Library Group?

Local Literacy Program?

Friends Contact Name and Address

Literacy Contact Name \_Phone

Written statement of purpose?

Year last reviewed

## Library Staff

Section Finalized

Last Update with FY

Library: LUTHER LIBRARY

Staff Count  Total FTE:

Name	Title:	Type:	Education	Hours	CE?
<b>DELANO, DENNIS</b>	Extension Spc	<input type="text" value="Librarian"/>	Other Masters	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>PAELTZ, ANGELA</b>	Extension Specialist	<input type="text" value="Librarian"/>	High School	30	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>STEPHENS, MACKENZIE</b>	Page	<input type="text" value="Other"/>	Not a High School Grad or GED	9.63	Y
FTE: <input type="text" value="0.2408"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y	
<b>YOKLEY, GRANT</b>	Extension Specialist	<input type="text" value="Librarian"/>	High School	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	

## Board Members

Section Finalized

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Last Update with FY 2009 Library: LUTHER LIBRARY

Total Members: 0

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	Home Phone:	Business Phone:
, - , Position:	Term Ends:	